

ALZHEIMER FORSCHUNG INITIATIVE e.V.

2021 GRANT APPLICATION

INSTRUCTIONS FOR COMPLETION OF LETTER OF INTENT

Deadline: February 1st, 2021 at 13:00 hours

Read these instructions completely and carefully. Letters of Intent (LoI) that are incomplete or that are submitted after the deadline will not be reviewed. Use English only and avoid jargon or unusual abbreviations. For the completion of the LoI, please also consult the Funding Guidelines of AFI.

1. PRINCIPAL INVESTIGATOR:

- Give the name and highest earned academic and professional degrees and year earned of the one person who will be responsible for the scientific conduct of the proposed research. NOTE: No P.I. may receive more than one Alzheimer Forschung Initiative e.V. (AFI) grant at the same time. List only one Principal Investigator.
- If the Principal Investigator has more than one title, give the one most relevant to the proposed project.
- If applying for a Pilot Grant, please specify that the PhD/MD will be obtained before the 31st of December (if known, the exact date of the defence can be indicated)
- Provide a complete email address.
- Provide a complete mailing address, including: 1) the institution name (examples: University Medical Centre xx), 2) the department or laboratory (examples: Department of Biochemistry or Neurobiology Research Laboratory), and 3) a street/town address sufficient for postal delivery. 4) Provide a complete daytime telephone number on which the applicant can be reached during office hours.

INSTITUTIONAL OFFICIAL / ADDRESS OF APPLICANT ORGANIZATION:

Enter the name and the street/town address of the organization that will be legally and financially responsible for the conduct of activities to be supported by this award. Please consider the Funding Guidelines to evaluate the suitability of the institution to receive funding.

2. TYPE OF APPLICATION:

Indicate whether the application is a new application, or a competitive renewal of a previous grant from AFI. If the application is to renew a current grant, please provide the AFI grant number and period. You are asked to describe the yield/publications from this previous grant

in your project plan. In addition, indicate whether the application is for a Standard or Pilot Award and whether the application is a Cross-Border Project with the Netherlands or France. For Cross-Border Projects, indicate information about the other principal investigator from the collaborative country.

3. PROJECT PERIOD:

Enter the start and end dates for the entire proposed project period. Please notice the project period in the guidelines that needs to be respected.

4. BUDGET REQUESTED FOR THE ENTIRE PROJECT PERIOD:

Enter the budget you ask for this project. For Cross-Border Projects, enter the budget with the amount distribution between countries. Please respect the maximum budget listed in the Funding Guidelines when entering the budget.

5. SUMMARY OF PROPOSED RESEARCH:

The following sections will create a succinct and accurate description of the proposed work and will form the basis for the 1st tier review. Each paragraph should present new information, please do not duplicate the same information in the different sections. In addition, *do not exceed 3 000 characters with spaces in total (title and figure excluded)*.

- **TITLE OF PROJECT:** Choose a title that is descriptive and specifically appropriate. *Do not exceed 80 characters (including spaces)*. The title should not duplicate the title of any other project by the Principal Investigator.

- **SCIENTIFIC BACKGROUND, RATIONALE AND GENERAL OBJECTIVE:**
State the scientific background, the rationale and general objectives of the project. What question will be addressed and why is this question raised?

- **SPECIFIC AIMS:**
List the specific aims of the project that will help in answering the general objective described earlier.

- **METHODS:**
How will this be approached? List the nature of means available or necessary for the realisation of the project. Describe these main tools and methods: indicate whether they a) are available (if so, mention supporting references), b) will be developed (if so, how), c) are/will be incorporated through collaborations, or d) are obtained commercially. If applicable, state the number of animals/patients included in your study and support this number by a power calculation.

- **EXPECTED RESULTS:**
In terms of advancing understanding of dementia aetiology, prevention, or therapy; 'why should AFI fund your research?'

- **FINANCIAL MEANS AVAILABLE/REQUESTED FOR THE PROJECT:**
Please list the financial means available at the moment for the project. Are there funds already available? What do they cover?

What will the requested funds from “organization” be used for? Please justify shortly the budget.

- BIBLIOGRAPHICAL REFERENCES:

Give the most relevant references for the proposed project.

- FIGURE:

Only one figure can be uploaded. A multipart figure submitted as a single image file is allowed. Make sure that the figure is in .png or .jpeg format and that no special characters (such as ‘&’ or ‘%’) are present in the document name. The title and legend should be written in the adequate section. *Do not exceed 1000 characters (including spaces) for the title and legend.*

6. PERSONNEL:

Indicate in the section “Embedding” how your project is embedded in your network or your access to the necessary facilities. You can list advisors/consultants that contribute to your project here. *Do not exceed 200 characters (including spaces).*

List the following personnel involved in your project.

- Principal Investigator (essential)

Responsible for the project and the submission. Should be involved in the project at least 30% of his/her time.

- Collaborator(s) (optional, if applicable)

Involved in the project and/or its submission/design. Advisors or consultants are not considered collaborators and should be listed in the “embedding” section only.

- Person who will perform the project: PhD, PostDoc or other (if known)

Provide the CV details of the person who will perform the project under the supervision of the PI. If unknown, or yet to be recruited this does not need to be completed. The P.I. can describe in the project plan that such a person will be hired.

For each of them, list personal information, relevant training (begin with initial professional education and include postdoctoral training), professional experience (list in chronological order previous employment, experience, honours. *Do not exceed 1 000 characters (including spaces).*

In addition list maximum 5 publications, relevant to the proposal. **Add an argumentation why this publication is relevant to the project** (e.g. “In this publication the method for the isolation of biomarkers is described...”). *Do not exceed 750 characters (including spaces).*

Additional instructions:

- When saving the Lol, the document is saved in the system.
- Applicants can return and change things in the Lol until the deadline
- In the 1-2 weeks after the deadline, applicants will receive an email from the European Grant Manager to confirm the receipt of the application and the eligibility of the application for the call. The Lol will then be reviewed by 3 members of the European Scientific Advisory Board.