

TRAVEL GRANTS – GUIDELINES & INSTRUCTIONS

Subsidies to support participation in (online) conferences

AFI is committed to the support of young scientists. National and international conventions and congresses such as the „Alzheimer’s Association International Conference“ (AAIC) provide important platforms for international scientific exchange and the presentation of new scientific insights.

AFI grants travel subsidies to researchers at German universities and public institutions who wish to actively participate in a congress that addresses methods and mechanisms of Alzheimer’s disease or Alzheimer’s disease related dementias.

Due to the Covid-19 pandemic, participation in online congresses will also be funded.

Who can request a travel subsidy?

PhD candidates and scientists who finished their doctorate in the last 2 years may apply for an AFI travel grant. PhD candidates are granted this subsidy only once during their doctoral studies. Applications may be submitted throughout the entire year.

What is the amount of the subsidies?

It is possible to apply for grants amounting to 75% of the total cost up to a grand total of € 1,000. The application is accepted based on an estimate but only actual expenses will be reimbursed.

What are the conditions to be granted a subsidy?

- Employment at a German university/public institution
- Active participation in the congress via presentation of an abstract if active participation is possible
- The application has to be submitted not later than 1 month before the start of the congress.
- The applicant’s institution has no available financial means to fund the congress participation.
- Latest 2 months after the congress, the applicant has to submit an account of charges including appropriate proofs and vouchers as well as a short summary of the congress experience and confirmation the abstract has been accepted.

The grant will not be paid until said documents are submitted.

How to apply?

The following documents are to be submitted:

- A short application written on stationery of the applicant’s university / institution.
- A cost estimate covering travel, participation and accommodation expenses with proofs.
- The abstract submitted to the congress (plus confirmation said abstract was accepted by the congress, if already available) – in case active participation is possible.
- The applicant’s CV.
- A list of other sponsors if present, including the respective sums.
- A letter of approval by the applicant’s supervisor confirming that the university / institution is not able to cover the expenses.

Please send the completed application for a travel grant by e-mail as one pdf to Katinka Poll: forschung@alzheimer-forschung.de